

Instructions for accessing your CE Eval/Verification form for Conference 2026

Evaluations of the CE courses will be done differently this year. An evaluation for each course will be available at its conclusion via a QR code. Scan the code and complete the evaluation, which will give valuable feedback and information to the speaker and conference team.

CE Verifications will be access via the CDAA website again.

You can access the CE Verification Form one of two ways:

1. Access from the email sent after the course

Following the CE course, an email will be sent to the email you used to register for conference verifying your attendance along with instructions to access the CE Verification Form. Follow the instructions in the email.

OR

2. Access directly from the CE Dashboard

Once the email has been sent, your course will be populated into your account on the CDAA website in your CE Dashboard. So, you can access the CE Verification directly from your account – having the email isn't necessary.

- Go to the [CDAA website](https://cdaaweb.org) and click on CE Dashboard (the direct link is: <https://cdaaweb.org/my-account/>).
- Log in (be sure to use your email of record/the email you registered for Conference with). The course will be on your dashboard.
- Click on the course name and the evaluation will populate on the screen. When completed you will be able to print or download your certificate.



Once you have completed the 1 question “quiz” and your certificate, you can access your **completed** Verification Forms at a later day should the need arise to print or download your CE Verification Form/s. You will need to be logged in to the CDAA website to access it.

Having trouble??

Be sure you are using the email associated with your account. If you already had an account with CDAA, it is that email. If you did not have an account already, it is the one you used to register with for Conference.

Wait a few minutes and try again – sometimes the system can get overloaded if too many people are accessing it at the same time.

Try a different browser and/or clear your cache.

If you are still having trouble, contact Claudia at CADentalAssistants@gmail.com. Include your name and the name of the course. Give a description of the trouble you're having along with a screenshot.

If you need to request a duplicate or replacement Verification Form, there will be a \$25 charge for administrative fees.